

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
CRIMINAL JUSTICE STUDY COMMITTEE**

DATE: June 17, 2010

TIME: 12:45 PM

LOCATION: Room 60
Winnebago County Courthouse
415 Jackson Street

PRESENT: David Albrecht, County Board Chairman
Paul Eisen, County Board Supervisor
Chuck Farry, County Board Supervisor
Harvey Rengstorf, County Board Supervisor
Captain Mark Habeck, Jail Administrator
Lt. Greg Cianciolo, Deputy Jail Administrator

ALSO PRESENT: Al Kalmenoff, The Institute for Law and Policy Planning (1:00-2:00PM)
Dennis Kimme, Kimme & Associates (2:15 – 3:30PM)
Thom Miron, Quantic Architecture (2:15 – 3:30PM)
James Rowenhorst (video introduction with Kimme & Associates)

1. Call to Order: D. Albrecht called the meeting order at 12:50pm.
2. Subject Matter of Meeting: Interview Two Consultant Finalists

Minutes of meeting June 4, 2010 were approved, 1st Chuck Farry, 2nd Mark Habeck.

Additional corrections: 0 – Aye
6 – No

The Institute for Law and Policy Planning

Mr. Kalmenoff stated his architect is sitting by in California available for phone conference, if needed. They do not give a “scripted act” for reporting. Their reports are based on current situations/observations. Their report is an original study. They do not “re-use” information on reports used previously for a study. Stated his architects will never be here with a conflict of interest in any situations of any type of building with this issue.

Mr. Kalmenoff stated he has worked in law enforcement, went to law school, he has a Masters in social work and a PHD in City Planning.

Mr. Kalmenoff explained that proposal was adequate as this is the “350th – 375th” job they’ve over 40 years. They know what we want and will go deeper.

Mr. Kalmenoff stated ILPP is not money oriented and are “non-profit”.

ILPP will make sure to include sentencing guidelines and changes in their projections of population. What is really important to them from Courts is not how many people check into the jail, but how long they stay. Very interested in case processing, which can tend to cause overcrowding.

Mr. Farry questioned standard sentencing of 1 year or less, person goes to jail or 1 year or more, person goes to prison. Mr. Kalmenoff explained that has been a long-standing boundary, but is more flexible now. Projections are more perilous and cannot be relied on to figure out what jail bed needs. There is the need for flexibility for different scenarios. They would engage in relative perspective—"what would happen if?" and "what could happen if?" and make sure the customer has a plan that they would like that would get them from "A" to "B" no matter what.

ILPP credibility in Wisconsin: Had a job in Madison. Committee was at odds with situation. ILPP was able to reach a recommendation by study that made their jail "relatively half empty". Realizes there is dissention and stated that is a characteristic of the system.

Issue of communication discussed with company reporting complexities and the issue of them being based in California.

Discussed ILPP looking specifically at Winnebago County's system and tailoring recommendations specifically to these needs.

Discussed if there would be any relief from the trend for an incarceration on the horizon for Wisconsin. Concern for having an empty facility in 15 – 20 years.

Benefits of holding regional and state inmates, with sufficient efficiencies to accommodate our inmate population and functions imposed on other county agencies discussed.

Discussion on how 20-year inmate populations are accurately projected and the type of method used.

Final report format expectations explained (spread sheets, do recommendations include steps to implement?) ILPP team coordination/operation discussed.

The issue was raised of any other programs that can be implemented not already in place.

Interview ended 1:55PM

Kimme & Associates

Interview started 2:15PM

Criminal justice planning specialists since 1980. Nation-wide practice. Provide a comprehensive range of services. Wisconsin experience, including Milwaukee and Marathon Counties. Had Winnebago County's original project.

Discussed current overcrowding and classifying and separating. What is right answer?

- Options:
- a. Reduce the size of the current population to eliminate the need to build or renovate.
 - b. Add bed
 - c. Combination of reducing and adding

Discussed planning process with two Phases listed.

Thom Miron explained his and Quantic Architecture's background and role in the study.

Displayed a video of James Rowenhorst, who could not attend this meeting. Mr. Rowenhorst explained his role in assessing the impact of the criminal justice system on the jail population and the use of alternatives to incarceration.

Two factors that determine the size and nature of jail population:

1. The decision to place someone in jail
2. The decision to determine on how long that person will stay.

Study to include:

- Phase I-determining bed capacity needs
- Study their pre-conceived notions
- Issue of saving beds
- Projection methodology
- Evaluate existing alternatives
- Phase 2—facility options and responses
- Jail planning issues
- Function checklist
- Space estimates and housing needs
- Work Release building evaluation—DOC 348 vs. 350 standards

Would like a wide variety of data elements about the inmates particularly tied to their length of stay so they can create a pretty thorough inmate profile.

D. Albrecht questioned if they would use previous study information or other county's data for this study. The only context in which they would use other data would be in the instance to collect other county's data from sources already available and do a comparison with Winnebago County.

D. Albrecht questioned any additional charges. Response was that would only happen if Kimme and Associates had to come to Winnebago County and actually sample data and create the data where it is non-existent.

Discussed length of stay and disposition of cases and impact.

Had done a problem identification exercise for Winnebago County 10 years ago and would like to do that again. And also go through each component of the facility and begin to describe the adequacies and the inadequacies and begin to measure things.

Work Release Center: focus on staff efficiency (transporting meals, laundry). Question raised if it would be possible to re-classify an inmate to qualify for incarceration under 348. Response was that it could be possible. A lot of it ties to how inmate population is managed (direct supervision). Questions: Spend money to upgrade the current facility or find a population that can be put in there, as is?

Concern for having a “moth balled” facility in 15-20 years because of technology, attitudes, etc., or ending up where we are today.

Discussion of Winnebago County having enough sufficient efficiencies to accommodate inmate population , and the benefits realized from an entrepreneur venture by hosting regional or state prisoners.

Discussion of lifecycle costs.

Discussion of additional programs to be utilized.

Questioned of recommendations are complete with direction for implementation.

Interview ended 3:25pm

Submitted by Sandra Schmidt, Recording Secretary