

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
CRIMINAL JUSTICE STUDY COMMITTEE**

DATE: May 27, 2010

TIME: 9:07AM

LOCATION: Personnel Conference Room
Orin King Building
448 Algoma Blvd. Oshkosh

PRESENT: David Albrecht, County Board Chairman
Lt. Greg Cianciolo, Deputy Jail Administrator
Paul Eisen, County Board Supervisor
Chuck Farrey, County Board Supervisor
Capt Mark Habeck, Jail Administrator
Harvey Rengstorf, County Board Supervisor

1. Call to Order: D. Albrecht called the meeting to order at 9:07am
2. Subject Matter of meeting: Discussion of proposals for jail consulting services.

Eight proposals were entertained:

MGT of America, Inc.
Kimme & Associates Inc
Institute for Law & Policy Planning
Bake Tilly Virchow Krause, LLP
Carter, Goble Associates Inc
CRS Incorporated
KZF Design, Inc
Voohris Associates Inc

All committee members had access to copies of each proposal. The Chairman remarked That each proposal was very impressive. The consensus was that we were fortunate to Have qualified vendors competing and that we need to work toward inviting 2 or 3 Consultants to appear before this committee for a final decision.

Supervisor Farrey addressed questions from the Addendum to the Request for Proposal And a consensus developed to arrive at the best candidates by eliminating proposals that were less acceptable to all committee members.

Supervisors Eisen questioned reference in one proposal that “architectural studies for the Expansion to the new Law Enforcement Center and conversion of the County Work Release Center” from non-secure to secure were completed. Captain Habeck explained That an architect did walk through and make suggestions; however, no written study had Been undertaken.

Consensus eliminated KZF Design proposal as too oriented to infrastructure. Likewise, The Voohris proposal at \$50,000 more than the others was not considered a good value. MGT of America while the least costly offered only 320 hours of work and was felt to fall short of our needs inasmuch as they presented little Wisconsin experience.

The Carter Goble Lee proposal appeared to misunderstand the status of the Work Release Facility and the proposal appeared weighted to infrastructure while providing much less hours of work than the other proposals.

CRS Inc, thinking Regional Jail devoted more time to infrastructure than justice assessment and a concern was raised that with 72% of the time allocated to the principal that loss of this one man could sink the study.

At this point, consensus was unanimous that Institute for Law and Policy Planning and Kimme Associates Inc were the most qualified for our needs.

Institute for Law and Policy Planning was described as “not a jail builder.” It was identified as lacking conflict of interest. It is a team effort offering 8 staff and 992 hours with a date certain for completion of the study. While it has completed a recent major study for Dane County Wisconsin and has a Wisconsin Circuit Clerk of Court on staff, its major market has been outside Wisconsin.

Kimme & Associates has past historical success and credibility working for Winnebago County between 1996 and 2001. The firm has had the greatest number of Wisconsin counties as clients. It appropriates 2/3 of its 738 hours emphasizing Phase 1 Assessment of needs and identifies alternatives of “doing nothing” and “bed rental” in its Marathon County example. It was pointed out that the proposal included a disclaimer that if hand tabulation of data was necessary he reserves the right to charge additional time.

Bake Tilly was identified as a local reputable consulting firm; however, the majority didn’t feel that their auditing experience in criminal justice assessment was of the caliber that Kimme or Institute for Law and Policy Planning could bring to the table.

A second committee meeting is scheduled for Friday June 4, 2010 at 1:00pm at the Personnel Conference Room at Orin King at which time the committee will recommend action on Institute for Law and Policy Planning and Kimme Associates personal presentations.

Meeting was adjourned at 10:55am
Submitted by Paul Eisen for Chairman Albrecht