

WINNEBAGO COUNTY
COMMUNICATION AND INFORMATION SYSTEMS ADVISORY COMMITTEE

TIME OF MEETING: 8:30 A.M.

DATE OF MEETING: FEBRUARY 23, 2010

LOCATION OF MEETING: WINNECONNE POYGAN FIRE DISTRICT
Station 28
550 West Main Street, Winneconne

COMMITTEE

MEMBERS PRESENT: Chief Tim Franz – City of Oshkosh Fire Department
Howard Fuerst – Neenah Police Department
Chief Scott Greuel – Oshkosh Police Department
Linda Kollmann – Winnebago County Emerg. Mngt.
Chief Ryan Krings – Winneconne Poygan Fire District
Chief Jim Reed – Omro Police Department

COMMITTEE

MEMBERS ABSENT: Sheriff Michael Brooks – Winnebago County Sheriff

OTHER GUESTS:

Kathy Biggar – Winnebago County Sheriff
Mike Brunn – City of Menasha Police Department
Karen Carlson – FoxComm
Patty Francour – Information Systems
Rob Mertins – Winnebago County Sheriff
Paul Olson – Village of Winneconne Police Department
Ed Quigley – Winneconne Poygan Fire District
Tim Seaver – Town of Menasha Police Department
Todd Sweeney – Town of Menasha Fire Department
Paul Xiong – Information Systems

Chief Ryan Krings called the meeting to order at 8:30 a.m.

I. Approval of minutes from October 8, 2009

A motion to approve the minutes was made by Tim Franz, seconded by Howard Fuerst. All in favor, motion carried 6-0.

II. Winnebago County Information Systems Report (Patty Francour)

The message switch hardware is going to be replaced before the middle of March 2010. May be minimal down time during this replacement. Departments will be notified when this is going to take place.

III. FoxComm Report (Karen Carlson)

Currently Fox Comm's technical coordinator is reviewing the CAD hardware and looking at doing a CAD upgrade in the next couple of months. It may, or may not, be feasible for us to upgrade to the current version because of hardware issues.

Fox Comm has a new website: www.foxcomm-wi.com that is currently under production. A lot of information will be available on this site. Meeting dates will also be posted on this site.

Karen Carlson advised us that she will be leaving FoxComm at the end of March to pursue a different opportunity. FoxComm is working on a transition plan to replace Karen.

IV. LRMS Update (Jim Backus)

Nothing to report.

V. Police Subcommittee Report (Mike Brunn)

Continuing to work on changing from units to badge numbers. Rob Mertins met with north-end police departments last month. City of Neenah Police Department is already logging in with badge numbers. Rob will be meeting with City of Oshkosh Police Department to discuss changes.

VI. Fire/EMS Subcommittee Report (Ryan Krings/Ed Quigley)

Discussed response to Lake Winnebago drowning and how the response worked for this incident.

VII. Radio Infrastructure Committee (Mike Brooks)

Karen Carlson advised that radio project has been very busy in the last few months. Within the last couple of weeks there has been a lot of grant activity. The appropriation funding requests have been coming due. Fox Comm met with Senator Kagen's office and submitted an application for the infrastructure of the radio system. Applications have also been submitted through Senator Petri and Senator Kohl's offices. If all three jointly endorse project we have a very good chance of getting a large sum of money for the infrastructure. We will not find out about awards until October or November of this year so budgeting process will need to be flexible.

The RFP's for consultants to write the procurement specification for the infrastructure are currently being evaluated. It is hoped that a consultant will be awarded by March 5 and then get through contract phase. The goal for the specification to be available is mid-summer 2010 so that final pricing will be ready for 2011 budget process. Specifications will be designed for 95% coverage and vendors will have to build all aspects into cost.

The State WisCom system is planning to install their first radio tower in the next few months. This tower will be placed in Chilton. This will be a VHF trunking multicast system. Estimated completion of the infrastructure will be early next year. Additional sites will be added the following year. It is hoped that this system will be interfaced with our new radio system. The State is willing to pay for this system interface allowing interoperability for VHF users. This is a mobile only system.

There has been movement in making broadband networks more accessible to us for data. FoxComm is looking into utilizing a broadband network to provide higher field applications to our departments. Counties will be taking lead in a grant application to accomplish this. The maximum amount we can request is \$125 million and we should be well under this.

VIII. Other Ad-Hoc Committee or Project Updates

Kathy Biggar and Linda Kollmann provided PSD #13 to committee members regarding the MyStateUSA notification system. Some wording changes need to be made to the document. Kathy asked that committee members review PSD #13 and bring it back to the next meeting.

Linda advised that the system is up and running and dispatchers are in the process of training with the system.

Committee Chair for 2010: Ryan Krings made a motion to nominate Howard Fuerst, second by Tim Franz. Motion carried 6-0.

Committee Vice Chair for 2010: Ryan Krings made a motion to nominate Tim Franz, second by Scott Greuel. Motion carried 6-0.

Ryan Krings made a motion to make a recommendation to fill the vacancy left by Chief Len VanderWyst with Chief Al Auxier of Neenah-Menasha Fire Rescue, second by Tim Franz. Motion carried 6-0. Ryan Krings will advise Sheriff Brooks of the recommendation.

IX. Adjournment

A motion to adjourn was made at 9:10 a.m. by Jim Reed, seconded by Tim Franz. All in favor, motion carried 6 – 0.

Respectfully submitted,
Ryan R Krings