

**WINNEBAGO COUNTY**  
**COMMUNICATION AND INFORMATION SYSTEMS ADVISORY COMMITTEE**

**TIME OF MEETING: 8:30 A.M.**

**DATE OF MEETING: JUNE 22, 2010**

**LOCATION OF MEETING: NEENAH POLICE DEPT.**

**COMMITTEE**

**MEMBERS PRESENT:** Chief Tim Franz – Oshkosh Fire Department  
Chief Al Auxier – Neenah/Menasha Fire Department  
Chief Jim Reed – Omro Police Department  
Chief Keith Kiesow – Town of Menasha Fire Department  
Chief Scott Greuel - Oshkosh Police Department  
Howard Fuerst – Neenah Police Department

**COMMITTEE**

**MEMBERS ABSENT:** Sheriff Mike Brooks – Winnebago County Sheriff  
Linda Kollmann – Winnebago County Emerg. Mngt.  
Chief Ryan Krings – Winneconne Poygan Fire District

**OTHER GUESTS:**

Kathy Biggar – Winnebago County Sheriff  
Mike Brunn – Menasha Police Department  
Patty Francour – Information Systems  
Brett Halderson – Menasha Police Department  
Rob Mertins – Winnebago County Sheriff  
Paul Olson – Winneconne Police Department  
Ed Quigley – Winneconne Poygan Fire District  
Tim Seaver – Town of Menasha Police Department  
Jeff Stauber - FoxComm  
Paul Xiong – Information Systems

Howard Fuerst called the meeting to order at 8:35 A.M.

**I. Approval of minutes from April 27, 2010**

A motion to approve the minutes was made by Tim Franz, seconded by Jim Reed. All in favor, motion carried.

**II. Winnebago County Information Systems Report (Patty Francour) XXX**

Patty reminded everyone of the CJIS compliance requirement due by September 30, 2010. This will require a second form of authentication for MDC's that access the TIME system. Winnebago County has a solution but other Law Enforcement agencies must work with their own IT departments to come up with a solution.

### **III. FoxComm Report (Jeff Stauber)**

Jeff Stauber is the temporary replacement for Karen Carlson.

Jeff reported that Geocomm was selected by FoxComm and is working on compiling the necessary information to create RFP for the proposed radio system. The consultants will be in town July 13 and 14 with a "kick off" scheduled for July 14, 2010 by the radio steering committee. The project is not as far behind schedule as feared due to much of the information gathering already done by FoxComm.

Jeff informed the group that there is a competitive grant available to develop a broadband data communication system for Law, Fire, and EMS for the 3 counties. This grant is due July 1, 2010 and is part of the Federal stimulus money. If we are awarded the competitive grant, it would take care of the data side of the radio project on Broadband vs. the proposed 800 MHz application.

The three counties are currently looking for funds to push forward the feasibility study for consolidation of the county PSAPs to one central location. FoxComm has picked Tom Swadley as the new coordinator.

### **IV. LRMS Update (Brett Halderson)**

Brett Halderson explained that the E-referral interface is up and running. This moves the LRMS report information to automatically populates the DA protect software. A few items were corrected and the FTP site is working well. This process is saving work in the long run.

There is continued testing the TraCS interface that moves information into LRMS. This is currently only working for the citations and is saving time. Winnebago County is already using it. There is an opportunity for interested agencies to start testing the software before going live.

Brett indicated that there is an upcoming update to LRMS. They will be checking with other users to determine problems before we go live. The updated version will be tested on the training side for 4 to 6 weeks before we go live. The county may look into replacing some of our hardware at the same time, but there are costs associated with that. The upgrade to servers would be nice and is convenient if it corresponds to the update to LRMS.

### **V. Police Subcommittee Report (Mike Brunn)**

There was no specific meeting. There is still testing going on with the Town of Menasha on badge log in. Discussion was held concerning the status of dispatching by badge numbers. Rob Mertins explained that things are going well in the Town of Menasha and that they are close to expanding to more departments. He indicated that Neenah, Winneconne and Omro are all situated to start soon.

**VI. Fire/EMS Subcommittee Report (Ryan Krings/Ed Quigley)**

Ed reports that some fire departments are having problems with radio communication in the south end of the county both on receiving and transmitting. This has been an ongoing problem. There was discussion to have the subcommittee meet less often, but it was decided that they will continue to meet at the current schedule until the radio system project is complete.

**VII. Radio Infrastructure Committee (Mike Brooks)**

Sheriff Brooks was not in attendance. Much of the current status was discussed in the FoxComm discussion. Jeff Stauber reported that budgets are being set to move to Premier One in 2011. This migration would be for both CAD client and Mobile applications. Hopefully, there will be a presentation on the product in the next several months so we can get a good idea of what the product is and what its functionality is. Agencies can migrate over as they get the necessary equipment to support it.

**VIII. Other Ad-Hoc Committee or Project Updates**

None.

**IX. Adjournment**

A motion to adjourn was made at 9:20 a.m. by Franz, second by Kiesow. All in favor, motion carried.

Respectfully submitted,  
Howard Fuerst