

BOARD OF HEALTH MEETING
Friday, January 7, 2011
7:30 a.m.
Winnebago County Health Department
Conference Room

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos.

ROLL CALL: Board members present were Chairman Shiloh Ramos; Vice Chairman Joanne Sievert; Dr. Joseph Bachman; Jill Collier; Tom Egan; Tom Ellis; and Peggy Larson.

EXCUSED: Ken Neubauer

Also present were Doug Gieryn, Health Department Director; Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Jeff Phillips, Environmental Health Officer; Lisa Brown, ReThink Administrator and Emily Dieringer, Tobacco Coalition Administrator.

APPROVE MINUTES: Motion to approve the minutes from November 5, 2010. Seivert/Ellis to approve. Motion carried 6-0, voice vote.

ITEMS FROM THE PUBLIC: None

BUSINESS

A. Director's & Staff Report

Doug Gieryn

- Doug will have fewer responsibilities in 2011 for WPHA (Wisconsin Public Health Association), as his term as president has expired. He will still be on the board as Past President.
- He is also currently serving on WALHDAB's "Survive and Thrive" committee, mentoring new Health Officers.
- Winnebago, Outagamie and Calumet County have collaborated with area hospitals to develop a tool for conducting needs assessments. The plan is to run an assessment every 3 years – a new requirement for hospitals.
 - Neenah / Menasha has done them with the city of Appleton.
 - Oshkosh does one known as "Life Study". Doug is involved with this one.
 - CHIP has come from our needs assessments efforts.
- The Public Health Consortia is at the end of a CDC 5 year funding cycle. Negotiations of the new cycle will produce a new contract in August. We budgeted for 2011 based on last year. The Consortium we have now will cease to be supported after August 9th.
- Doug has been on the committee to revamp the structure and function of Smoke Free Wisconsin. Smoke Free WI is now known as, "Health First Wisconsin", and is similar in mission to our re:TH!NK initiatives.
 - A question came up regarding what to do when people are smoking right outside the door of an establishment. Since the law doesn't define "reasonable distance", all we can do is complain to the management.

Mary Jo Turner

- Vaccine:
 - New refrigerators will be delivered to the new building Monday.
 - We still have a fair amount of Flu vaccine.

- Mary Jo is working with the jail to give it to the inmates, as they are high risk.
 - Living Healthy has received 30 doses from us, and is not interested in more.
 - Other agencies also have left-over vaccine.
 - Fox Cities Community Health Clinic has vaccine available for a small fee.
 - Refrigerators are on an alert system to a pager. They will be on a back-up system at the new building.
- MCH: Mary Jo reported the MCH program will move in a new direction for the next 5 years. She expects less home visits and more population based education. We have transitional objectives for 2011.
 - RNs will work in conjunction with re:TH!NK and the CDRT (Child Death Review Team) on “Parents are the Key” which is an evidence based program from the CDC. This program is aimed at new adolescent drivers and their parents regarding safe driving. Rethink will work with area schools in the cities. WCHD will work with the rural schools. Adolescents are asked to sign a contract for safe driving.
 - Safe Kids Fox Valley is expanding injury prevention initiatives as well as car safety seats.

Jeff Phillips:

- It’s Radon Action month. Radon kits are available. Nine rural towns and Omro have kits available as well. We’ve had good news coverage.
- Public Health Preparedness received new objectives this year with only 9 months to complete them, as their financial year ends in August.
 - A table-top exercise will be planned and carried out.
 - An emergency plan for special populations was completed in December. This was a collaborative effort with Oshkosh, Neenah, Menasha and the County.
 - Objectives have utilized both students and staff members.
 - Staff has been doing ICS (Incident Command System) training on line.

Cindy Draws:

- A communicable disease report has gone out to local providers with Countywide CD counts for December and all of 2010.
 - We have seen an increase in Pertussis
 - An increase in Norovirus in Nursing Homes
 - Flu incidence is very low in Wisconsin. The USA has seen some increase. The vaccine has proved to be a good match this year. Doctors are seeing ILI’s (influenza like illnesses).
 - School surveillance shows absenteeism low this year compared to last year.

B. Budget Transfer – DOT car seat grant acceptance - vote

A grant for \$4,000 from the DOT has been awarded again for 2011. There is a great need in the community for car safety seats. The money will be used to purchase car seats for the targeted WIC population. WIC clients must be at 150% of poverty to obtain a voucher. We plan to implement in February. Moved and seconded Ellis/Egan to transfer \$4,000 into the budget. Motion carried 7-0, voice vote.

C. Ordinance Revision CH 11 Appendix “A” Permit Fee Schedule – vote.

Jeff handed out a copy of the proposed fee schedule for sanitarian inspections.

- We raised our fees by 2% to cover cost of living increases.
- The state raised their fees that need to be added into our costs by more than 2%, making the increase even larger.
 - We get code updates and legal support from the State.
- It is a great benefit at the local level to have local Health Departments provide this service, as it is faster and more efficient.
- It is a totally self-funded program.
- Doug will check into the 2% figure to be sure it is reflective of our costs before presenting to the County Board. It was suggested that a handout of the fee schedule be given to County Board Supervisors before the meeting.
- A handout of the Establishment License Application was also available today.
- The new schedule would go into effect April 1, 2011.

Moved and seconded Egan/Ellis to approve the new Sanitarian Fee Schedule. Motion carried 7-0, voice vote.

D. Update on Health Department consolidation Discussion & RFP

- There will likely be a meeting soon with Mark Ziemer, Mark Rohloff, and Stan Kline for further discussion on consolidation of the Oshkosh and County Health Departments.
- Baker-Tilly has been chosen to conduct a study for consolidation of all the health departments in Winnebago County. They also did the Rock County consolidation with City of Beloit in 2005. They want to get started in mid-February and plan to have a draft by June. The proposed study plan has been circulated to all 4 health departments; a copy was passed around today. The study will not exceed 4 scenarios:
 - Combine all 4 health departments
 - Combine Neenah and Menasha
 - Undefined, but probably County and Oshkosh
 - Undefined, but probably County, Oshkosh and Neenah
- The County is paying up to \$50,000 for the cost of the study. If it exceeds that amount, the other jurisdictions will be approached.
- The committee for selection of the study included Jill Collier and Shiloh Ramos from our Board of Health, as well as Doug and Mark Harris to represent Winnebago County. Mayor Merkes, Sue Nett and their Finance Director represented Menasha; and Mayor Scherck, Paul Spiegel and the Finance Director represented Neenah. It was suggested that an administrator from the rural area be included for fair representation. Town Clayton, Town Menasha, Winneconne and Omro all have administrators. Many Board members were in favor. Doug will contact them.

E. Update on Health Department Relocation

As of meeting time today, no news is available. We still need to wait for the IS Department to get established first. However, our new refrigerators will be installed next week. The Facilities meeting is next week. Doug will attend.

F. Overview of re:TH!NK Coalition – Lisa and Emily

A presentation will be made to the Oshkosh City Council and possibly to Neenah and Menasha as well. Lisa and Emily shared the re:TH!NK presentation with the Board of Health today. They are now in their 3rd year of this federally funded grant.

Next Meeting: February 4, 2011, 7:30 a.m. Place to be determined. Doug will keep us informed.

Motion to adjourn: Ellis/Egan, motion carried 7-0, voice vote. 9:35 a.m.

Respectfully submitted,
Linda Baeten, Recording Secretary