

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

DATE: July 7, 2010

TIME: 8:00 a.m.

PRESENT: Kathleen Lennon, Maribeth Gabert, Stan Kline, Shiloh Ramos & Robert Warnke

ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Mgr. of Maintenance/Operations; Diana Ulrich, Airport Secretary; Craig Rose; Bill Roh, County Board Supv.Dist.7; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Jeremy Monnett, Sonex; Tom Shepek, Centrum Development; Sandy Forsgren, Teresa Novak, Debra & Larry Last, Mike Potopinski; tenants

Meeting was called to order by Chairman Kathleen Lennon at 8:00 a.m.

1. Public Comments on Agenda Items: Mr. Weigt commented on the revenue which is coming from the Oshkosh Corp. truck storage, stating that this money should stay at the Airport and be used for maintenance and improvements on the Airport. Mr. Weigt stated that the money being made was not intended to off-set the budget or used for the tax levy. Mr. Monnett agreed, stating that this money should be watched very closely and used for what it was intended for. Mr. Monnett agreed that the committee needed to be very proactive on this matter. Mr. Roh inquired about the truck storage revenue. Mr. Roh also asked for a copy of the appraisals for the Glatz & Brennand properties.
2. Approve Minutes of June 2, 2010: Mr. Kline moved to approve the minutes of June 2, 2010, seconded by Mr. Ramos. Motion carried 5/0.
3. Airport Director's Report:
 - a. Runway 18/36 Reconstruction Phase II: Mr. Moll stated the runway would open today and that the contractor would be back after August 5th to complete the project. The final portion should be completed in mid-November.
 - b. Property Acquisition Update: Mr. Moll stated that he has received the appraisals on the Glatz & Brennand properties. He has not reviewed the appraisals closely as they came right before he went on vacation.
 - c. Review 2010 Budget: Mr. Moll stated at the end of May the revenue for the Airport was at \$1,089,041 with a net income of \$306,633. Architect and Engineering budget has gone over budget due to an additional hangar project and to the storm water runoff projects. Building repairs at the tower is also over budget by \$420.00 and due to an employee terminating there is a shortage in the unemployment budget.
 - d. Discuss/Approve Budget Transfer of \$58,000 for Phase II Runway 18/36 Reconstruction: Mr. Moll stated that, even though we had budgeted for the proper amount for the 18/36 project, the Wisconsin Bureau of Aeronautics closed out the runway 9/27 project, during which there was extra paving done. Our portion of the project is an additional \$58,000. Mr. Ramos moved to approve the transfer, seconded by Mr. Kline. Motion carried 5/0.
 - e. Discuss/Approve Budget Transfer of \$5,000 for Airport Firefighter Training: Mr. Moll told the committee that since there will be two commercial charters this year at EAA AirVenture, the firefighters will need live fire training in order to meet the requirements for the temporary FAR Part 139 certificate. Their overtime wages will be \$5,000. Mr. Kline moved to approve the transfer, seconded by Mr. Warnke. Motion carried 5/0.

- f. Discuss Oshkosh Corp Truck Count/Revenue: Mr. Moll stated that the revenue made from the federal government will stay on the airport, as required by our Grant Assurances. This money is first used for general operating expenses; the excess goes into the Airport Fund. At the end of 2009 there was \$1.225 million in the Airport Fund. Mr. Ramos asked what the current count was. Mr. Dorcey stated it was at 1,650 and the highest was 3,400. Mr. Moll stated that he has been told by Oshkosh Corp officials that they plan on having all trucks off the Airport by the end of 2010.
- 4. Hangar Presentation – Craig Rose: Mr. Dorcey stated that the Airport is in need of hangar replacement and that Craig Rose has done a study of replacement at our airport. Mr. Rose gave a presentation of hangar replacement and different scenarios. Mr. Moll added there is state and federal money for these projects with the state paying 80% and county 20% or the federal paying 90-95% with the county paying 5-10%.
- 5. Chairman's Report: None
- 6. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Warnke stated that he wanted to be on this committee and to work on the needs of the airport a lot more, stating that the airport needs more strategic planning. Mr. Warnke stated that something should be done with the terminal and outside the building and a long term plan should be started. Mr. Kline asked Mr. Moll how long ago the Master Plan was done. Mr. Moll stated an update was done about four years ago. Mr. Warnke stated that we should get some developers to work on development on the front land of the airport and the parking lot areas. Mr. Kline suggested the next meeting should be delayed a week due to EAA AirVenture. Mr. Ramos asked to discuss the appraisals at the next meeting and to keep the update of Oshkosh Corp. and the budget on the agenda. Mr. Kline, Ms. Novak, Mr. Potopinski and Ms. Forsgren asked for copies of the Hangar Presentation.
- 7. Set Next Meeting Date & Adjourn: Next meeting was set for August 11, 2010 at 8:00 a.m. in the terminal conference room. Mr. Kline motioned to adjourn, seconded by Ms. Gabert. Motion carried 5/0.

Meeting adjourned at 9:24 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary