

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**AVIATION COMMITTEE**

Date: June 2, 2010

TIME: 8:00 a.m.

PRESENT: Maribeth Gabert, Shiloh Ramos, Stan Kline & Robert Warnke

EXCUSED: Kathleen Lennon

ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Mgr. of Maintenance/Operations;  
Diana Ulrich, Airport Secretary; Paul Spangler, Wisconsin Public Service;  
Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions;  
Sandy Forsgren, Teresa Novak, Fred Stadler, tenants;  
Tom Shepek, Centrum Development; Jeff Bollier, Oshkosh Northwestern

Meeting was called to order by Vice-Chairman Shiloh Ramos at 8:00 a.m.

1. Public Comments on Agenda Items: Ms. Forsgren asked for an update on the Fire Training Facility which was discussed at an earlier meeting. Mr. Moll stated he would discuss this during his report.
2. Approve Minutes of April 7, 2010: Mr. Kline moved to approve the minutes of April 7, 2010, seconded by Ms. Gabert. Motion carried 4/0.
3. Airport Director's Report:
  - a. Runway 18/36 Reconstruction Phase II: Mr. Moll stated that all machine paving is done; concrete handwork of the taxiway radii, lighting and marking will be next in the process.
  - b. Property Acquisition Update: Mr. Moll stated that the appraiser has completed his draft reports with the Glatz and Brennand property appraisals and he should receive the final appraisals next week.

Mr. Moll stated that Fox Valley Technical College has decided to build their Fire Training Facility in Appleton because it would be closer to the main campus.

Mr. Moll asked the committee for approval to start the process of obtaining funding from the State for purchase towards the Cooper property. Citizens First Credit Union is offering the property for \$249,900; however, the airport will need an updated appraisal (in process) before funding can be obtained.
  - c. Review 2010 Budget & 2011 Budget Preview: Mr. Moll discussed his revenues and expenses for 2010. There was discussion of the tax levy target and the potential for reduced income from Oshkosh Corporation vehicle storage. Officials from Oshkosh Corporation have indicated to the airport that they plan to have all vehicles currently stored on airport property removed by the end of 2010.
  - d. Fencing Project Update: Mr. Moll stated that estimates were received for the fencing project but there are insufficient funds to complete the project as originally defined. The fencing along the north side of the Airport will be completed first followed by the Red Oak Court area at a later date.
  - e. Vehicle Pedestrian Deviation Reports: Mr. Moll explained each of the five (5) reports filed with the FAA to the committee. Mr. Ramos asked if there could be repercussions to these deviations. Mr. Moll indicated the potential loss of Federal funding for airport improvement projects. Mr. Ramos asked Mr. Moll for an update on Airport deviations in a few months.
  - f. Discuss/Approve North Hangar Utility Extension – CIP Project: Mr. Moll identified the location of the utility extension and the proposed plan, explaining this would be used by a current hangar tenant and ultimately for future hangar development. Mr. Kline moved to approve the utility extension, seconded by Ms. Gabert. Motion carried 4/0.

- g. Discuss/Approve WPS Gas Main Easement: Mr. Moll identified the proposed location of the easement and introduced Paul Spangler of Wisconsin Public Service. Mr. Spangler explained the easement location and depth. Mr. Kline moved to approve the easement, seconded by Ms. Gabert. Motion carried 4/0.
  - h. Discuss/Approve Budget Transfer – Fire Station Pavement Reconstruction: Mr. Moll provided a map of the area which needs repairs. Mr. Moll explained that the original asphalt has deteriorated quicker than expected; as the building owners, it is our responsibility to repair. Mr. Moll requested a \$72,000 transfer from the Airport Fund. The project will be done after AirVenture. Mr. Kline moved to approve the transfer, seconded by Ms. Gabert. Motion carried 4/0.
4. Chairman’s Report: Mr. Ramos asked Mr. Moll for updates on vehicle/pedestrian deviations and a report on the property appraisals at the next meeting.
  5. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Kline asked to keep the committee up to date on the Oshkosh Corporation truck count.
  6. Set Next Meeting Date & Adjourn: Next meeting was set for July 7, 2010 at 8:00 a.m. in the terminal conference room. Mr. Kline motioned to adjourn, seconded by Ms. Gabert. Motion carried 4/0.

Meeting adjourned at 8:43 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary