

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

DATE: April 7, 2010
TIME: 8:00 a.m.
PRESENT: Kathleen Lennon, Maribeth Gabert, Arlene Schmuhl, Stan Kline, Shiloh Ramos (arrived 8:09)
ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Manager of Maintenance/Operations; Diana Ulrich, Airport Secretary;
Mary Garcia, Basler Flight Service; Bruce Botterman, NewView Technologies; Bill Roh, Supv. Elect;
Debra Last, Larry Last, Sandy Forsgren, Teresa Novak, Mike Potopinski, tenants; Tom Shepek, Centrum Development

Meeting was called to order by Committee Chairman Kathleen Lennon at 8:00 a.m.

1. Public Comments on Agenda Items: Mr. Last asked when the orange fence was going down. Ms. Lennon stated that his answer would be addressed in the Director's report.
2. Approve Minutes of March 3, 2010: Ms. Schmuhl moved to approve the minutes of March 3, 2010, seconded by Mr. Kline. Motion carried 4/0.
3. Airport Director's Report:
 - a. Runway 18/36 Reconstruction Phase II: Mr. Moll reviewed the proposed reconstruction work for Runway 18 /36. Vinton Construction received the project award. The entire project is will be completed mid-November; the runway will be operational for EAA AirVenture.
 - b. Fencing Project update: Mr. Moll stated that the temporary orange fencing will be removed by the end of the week. Cost estimates for the permanent fencing and a schedule will be forthcoming.
 - c. Property Acquisition Updates: Mr. Moll stated that the appraiser was unable to contact Mr. Shepek for the Brennand property. Appraisals are anticipated by the end of April for the Brennand and Glatz property. An updated appraisal for the Cooper property will have to be done.
 - d. Hangar Report: Mr. Moll stated that the oldest hangars are the E hangars. A petition for state/federal aid for hangar development is being established. Mr. Dorcey stated that Craig Rose, a former seasonal employee and student from UWO had done a study/class project of the hangars at Wittman Airport and that Craig will be at the May Aviation Committee to give a presentation of his findings.
 - e. Budget Update: Mr. Moll stated that it's early in the year and everything is doing well. The Grounds Maintenance Service account had quite a bit used for anti/de-icing product, but we will be credited for unused urea. In the tower account of Equipment repairs a significant portion was used for security intercom system repairs.
 - f. Discuss/Approve Statement of Project Intentions from WI BOA: Mr. Moll provided a list of project intentions. Ms. Schmuhl moved to approve the list, seconded by Mr. Kline. Motion carried 5/0.
 - g. Discuss/Approve Resolution for Petitioning Secretary of Transportation for Airport State Aid: Mr. Moll stated that this resolution was for new proposed projects and purchases which were not identified in previous state petitions. Ms. Schmuhl moved to approve the resolution, seconded by Mr. Kline. Motion carried 5/0.
4. Chairman's Report: Ms. Lennon wished everyone well with their new terms on the County Board.
5. Committee Member Statements/Suggestions/Items for Future Agenda: Ms. Schmuhl stated that she enjoyed being on the Aviation Committee and will continue to be a strong airport supporter. Mr. Kline, along with the rest of the committee, thanked Ms. Schmuhl for her service.
6. Set Next Meeting Date & Adjourn: Next meeting was set for May 5, 2010 at 8:00 a.m. in the terminal conference room. Ms. Schmuhl motioned to adjourn, seconded by Mr. Ramos. Motion carried 5/0.

Meeting adjourned at 8:19 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary