

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

DATE: November 3, 2010
TIME: 8:00 a.m.
PRESENT: Kathleen Lennon, Maribeth Gabert, Stan Kline, Robert Warnke,
Shiloh Ramos (arrived 8:03)

ALSO PRESENT: Peter Moll, Airport Director; Diana Ulrich, Airport Secretary; Dave Yurk, OMNNI Associates; Mary Garcia, Basler Flight Service; Larry & Debbie Last, Sandy Forsgren, Fred Stadler, Terry Novak, tenants; Kathleen Propp, League of Women Voters; Macheloe Loechler, FVTC student

Meeting was called to order by Chairman Kathleen Lennon at 8:00 a.m.

1. **Public Comments on Agenda Items:** none
2. **Approve Minutes of October 6, 2010:** Mr. Kline moved to approve the minutes of October 6, 2010, seconded by Ms. Gabert. Motion carried 4/0.
3. **Airport Director's Report:**
 - a. Runway 18/36 Reconstruction Phase II: Mr. Moll stated the painting was almost finished and landscaping along the runway edge and the electrical work would be finished next week. Mr. Moll told the committee a walk-through inspection of the project is planned on November 12th by the WI Bureau of Aeronautics, OMNNI Associates, and Airport personnel.
 - b. Review 2010 Budget: Mr. Moll stated revenues are on target and overall the budget is looking good.
 - c. Government Vehicle Count: Mr. Moll stated that the count is 1,269, up from 1,050 last month.
 - d. Property Acquisition Update: Mr. Moll told the committee that the former-Cooper property has been sold. Mr. Moll stated he and County Board Chairman David Albrecht had a meeting with members of the Glatz family to discuss the acquisition of that property. Mr. Moll feels that the airport is getting closer to making an offer. The airport has current appraisals of both the Brennand and Glatz properties.
 - e. Hangar Update: Mr. Moll stated there was nothing new to report. Mr. Kline stated that the utilities extension for the development area on the north side was approved by the County Board. Mr. Moll stated that an RFP would be issued for installation of the road and detention pond work in the spring. Mr. Warnke inquired about hangar problems related to him by tenants.
 - f. Discuss/Approve Budget Transfer for Mower Replacement: Withdrawn
 - g. Discuss/Approve Knapp Street Certified Survey Map Update-Dave Yurk, OMNNI Associates: Mr. Moll introduced Mr. Yurk to the committee. Mr. Yurk told the committee about discrepancies in survey maps along Knapp Street and noted that the best way to clear these up were doing an update to the map and having the County Executive sign off on it before final approval by the City of Oshkosh. Mr. Ramos asked if there would be a benefit to having Planning and Zoning look at this. Mr. Yurk stated that Cary Rowe of Planning has already done so. Mr. Kline and Mr. Ramos both requested this topic go to the next Planning & Zoning meeting. Mr. Kline moved to approve the map update pending the approval of the Planning & Zoning Committee, seconded by Mr. Ramos. Motion carried 5/0.
 - h. Discuss Rental Increases: Mr. Moll stated there have not been rate increases for numerous revenue sources, including land rental and fuel flowage for five to six years; he will bring some proposed increases to the next meeting. Mr. Kline asked Mr. Moll to develop comparisons from other Wisconsin airports. Ms. Gabert asked for the annual rental income on all airport revenue sources.
4. **Chairman's Report:** Ms. Lennon wanted to thank Mr. Moll and Mr. Dorsey for their work on fixing the problem with the asphalt by the NewView hangar.

5. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Ramos asked if the Vehicle Count, Property Acquisition and Hangar Study items could stay on the agenda. Mr. Kline requested the airport director meet with city officials to determine if stormwater credits can be applied for stormwater that flows into Glatz Creek and ultimately into Lake Winnebago.
6. **Set Next Meeting Date & Adjourn:** Next meeting was set for December 1, 2010 at 8:00 a.m. in the terminal conference room. Mr. Ramos motioned to adjourn, seconded by Mr. Kline. Motion carried 5/0.

Meeting adjourned at 8:52 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary