

## AD-HOC STRUCTURE REVIEW TASK FORCE MEETING

May 11, 2023

Winnebago County Administration Building  
112 Otter Avenue, Oshkosh, WI

Members Present: Jacob Floam, Brian Defferding, Paul Eisen, Maribeth Gabert, and Conley Hanson

Guests: Supervisor Jim Wise

Zoom: Shanah Zastera

1. Meeting called to order by Chairman Jacob Floam at 9:31 a.m.
2. **Consideration of Minutes of April 27, 2023 meeting:**

Motion by Supervisor Gabert, seconded by Supervisor Defferding to approve April 27, 2023 minutes. CARRIED BY VOICE VOTE.
3. **Chair Comments on Meeting and Agenda Organization by Supervisor Floam:**

Chairman Floam noted that a survey will be sent to the Winnebago County Department Heads. It should be returned by May 18, 2023 to be presented at the May 25, 2023 Ad Hoc Task Force meeting for discussion.
4. **Public Comments within Jurisdiction of Committee:**

Supervisor Gabert questioned if this was for standing committees only, or if it includes the Commissions and Boards. Other Supervisors have contacted her with comments regarding this task force.

Supervisor Wise noted that the Ad Hoc Task Force on Per Diems would like to work closely with this task force to determine how to set up the per diem structure.

Supervisor Eisen stated that the focus of this task force is on the standing committees, but it is hard to separate the standing committees from the commissions and boards. He would like to see the task force consider the concept of groups.

Supervisor Zastera thanked the task force for all their hard work. She thanked them for having the County Executive from Fond du Lac at their last meeting.
5. **Communications Shared by Committee Members:** No comments.
6. **Consideration/Vote: Getting Feedback from Department Heads on Committee Restructuring via a Multiple-Choice Questionnaire:**

Motion by Supervisor Hanson, seconded by Supervisor Defferding to introduce the questionnaire.

Supervisor Floam provided the task force with the questionnaire that he is proposing for the department heads of Winnebago County. Discussion was held regarding the questions asked on the questionnaire.

Supervisor Gabert requested to have the commissions and boards included.

Supervisor Hanson agrees that the Department heads should have a say in the way the Committee structure could be changed.

Supervisor Wise recommended to make sure that no names are included with the surveys.

Supervisor Eisen inquired about having the questionnaire be confidential and the next meeting of this task force, May 25, 2023, would have to go in to closed session while discussing

the questionnaire. Supervisor Eisen noted that he would not be able to attend the next meeting in person, but hoped to attend via ZOOM.

Supervisor Floam would like to invite Corporation Counsel, Mary Anne Mueller, to the next meeting.

Motion by Supervisor Floam, seconded by Supervisor Hanson to approve the questionnaire as amended.

7. **Discussion: Next Meeting Date:** May 25, 2023 at 6:00 p.m. Agenda items need to be in to Chairman Floam by May 18, 2023.
8. **Adjourned:** Motion by Supervisor Floam, seconded by Supervisor Gabert to adjourn. CARRIED. The meeting was adjourned at 10:37 a.m.

Submitted by:  
Julie A. Barthels  
Winnebago County Clerk