

**WINNEBAGO COUNTY  
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE  
MEETING MINUTES**

**DATE:** January 10, 2011

**TIME:** 3:30 p.m.

**PLACE:** Oshkosh Human Services Bldg., Room 33

**Members Present:** Ginger Beuk, Janice Dibble, Diane Egan, Jef Hall, Debra Hogue, Ann Jungwirth, Mike Norton, Rob Paterson, and Tom Widener

**Members Absent:** Donna Lohry, Deb Pahl and Jean Wollerman

**Others Present:** Cindy Draws, Public Health Department

**Staff Present:** Mary Krueger, Ron Duerkop, Mark Weisensel and Dorothy De Grace

**1. Attendance:**

Notation was made of those present.

**2. Approve Minutes of the December 13, 2010 ADRC Meeting:**

With no additions or corrections, Jef Hall moved for approval of these minutes; seconded by Ann Jungwirth and carried (9-0).

**3. ADRC Facility Survey:**

Mary Krueger referred the committee to the ADRC Location & Facility Evaluation Tool which was provided to members at the last meeting. Several committee members were able to tour the ADRC in Oshkosh during the past month. Mary addressed each question in the survey with input from committee members. It was suggested that more ADRC signage is needed for people entering our parking lot from the north or west, and some of the current ADRC signage inside our Oshkosh building should be upgraded to be more specific. There was a suggestion that Braille be added to signs that don't currently have it. Committee members shared other observations from their tour of the ADRC facility in the Oshkosh building. Mary said she would send the results of the survey to Pam Groeschl of the Office of Resource Center Development for feedback and recommendations.

**4. ADRC Update:**

Mary Krueger said the ADRC has a Website which includes a Resource Directory. We will review the Website at the next meeting.

Mary invited the Committee members to attend a statewide ADRC Conference on April 12 & 13.

Mary Krueger referred to a letter from the Director of Aging & Long Term Care Resources inviting counties to sponsor a public meeting for participants of Long Term Care and their families. The state would like to get feedback from people who use services of Family Care, ADRC, and IRIS to see if they are receiving the services that were scheduled for them. Mary said we will discuss this at the next meeting.

Mark Weisensel said the agency's two Elderly Benefit Specialists assisted many people with Medicare Part D plans during open enrollment. He said the Part D plans dropped to 29 plans from 48 plans last year. Mark said he is working on finalizing the marketing plan for the ADRC. He will be meeting with a Transportation Sub-Committee to talk about starting a Rider Board or Committee that would look at getting more transportation services in Winnebago County. Mark mentioned they are looking at having a partial day Senior Conference in the fall.

Ron Duerkop said there were 18 people approved to go off the waiting list and their names have been referred to staff to determine eligibility for Family Care or IRIS. Ron said that staff currently has the responsibility to do annual functional screens to be sure people are still eligible for the IRIS program, but the independent consulting agency will take over that task in April. Ron noted that there are currently 160 participants in the IRIS program.

#### **5. Policy Review:**

Mary Krueger said we will be reviewing all of our policies and procedures for the ADRC because we need to send a copy of updated policies every year to the state. She said ADRC's are not meant to be the entity to provide long-term case management, and therefore we've created a policy regarding short-term service coordination. The Conflict of Interest policy was created so people receive unbiased information and services from the ADRC.

Mary said the committee will continue addressing the policies at future meetings.

#### **6. Sharing of Compliments/Complaints from Community, Consumers, Providers:**

Debra Hogue shared that her friend's mother was successfully assisted by one of the ADRC elderly benefit specialists in making an informed decision about Medicare Part D.

Mike Norton said he assisted a consumer in getting self-directed home-delivered meals through Family Care.

Janice Dibble reported that a customer at the Oshkosh Library explained to her how she was assisted at the ADRC by someone who helped with her Medicare questions and referred her to the Library to use the computer in completing a form.

With no further business, Mike Norton moved for adjournment at approximately 5:00 p.m.; seconded by Ann Jungwirth and carried. The next meeting of the ADRC Committee will be held at 3:30 p.m., Monday, February 14, 2011 in Room 33 of the Oshkosh Human Services Building.

Respectfully submitted:  
Dorothy De Grace, Recorder