

1 **355-22010**

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3 **RESOLUTION:** **Amend the Table of Organization for**  
4 **Winnebago County Human Services -**  
5 **Elimination of a Full-Time Non-**  
6 **Represented Manager Position and**  
7 **Combine the Duties of that Position**  
8 **into a Presently Existing Position**  
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10 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

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12 **WHEREAS**, on January 4, 2010, the Manager Position of Clerical Support Coordinator  
13 within the Administrative Services Division of the Winnebago County Department of Human  
14 Services became vacant as a result of the retirement of the incumbent; and  
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16 **WHEREAS**, the Winnebago County Department of Human Services desires to eliminate  
17 that vacated position through reorganization, combining that position's duties and responsibilities  
18 with those of other existing full-time administrative services supervisors; and  
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20 **WHEREAS**, the Winnebago County Department of Human Services has requested that  
21 the position of Medical Claims Collection Supervisor as listed within the County's Table of  
22 Organization, be amended to that of Office Systems and Confidential Records Supervisor to  
23 better reflect the transfer of duties from the aforesaid vacated position to that position; and  
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25 **WHEREAS**, the Department of Human Services anticipates a 2010 labor cost savings  
26 resulting from the elimination of the Clerical Support Coordinator Supervisor position of \$51,979  
27 in salary plus an additional \$23,910 in fringe benefits.  
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29 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors  
30 that the Table of Organization for the Winnebago County Human Services Department be  
31 amended so as to eliminate one full-time Clerical Support Coordinator Supervisor position in the  
32 Administrative Services Division of that Department.  
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34 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the  
35 position of Medical Claims and Collections Supervisor is hereby re-titled to "Office Systems and  
36 Confidential Records Supervisor".  
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38 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that said  
39 amendments to the Table of Organization shall take place immediately.  
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41  
42 Submitted by:

43 **PERSONNEL & FINANCE COMMITTEE**  
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52 Committee Vote:

53 **4-0**

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55 Vote Requirement for Passage:

56 **Two-thirds of Membership**

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Approved by Winnebago County Executive this \_\_\_\_\_ day of  
\_\_\_\_\_, 2010.

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Mark L. Harris  
County Executive