

1 **117-102010**

2 **RESOLUTION: Amend the Table of Organization for**
3 **Winnebago County District Attorney's**
4 **Office**

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6
7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8
9 **WHEREAS**, the current Table of Organization for the Winnebago County District
10 Attorney's Office identifies five (5) full-time Legal Secretary positions, one (1) of which is
11 currently vacant; and

12
13 **WHEREAS**, the District Attorney desires to eliminate one (1) full-time Legal Secretary
14 position and add one (1) full-time Paralegal position (H-5) to improve operating efficiencies
15 within the office by allowing greater legal assistance to the Attorneys.

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17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of
18 Supervisors that it hereby authorizes that the Table of Organization for the Winnebago County
19 District Attorney's Office is amended to eliminate one (1) full-time Legal Secretary position and
20 add one (1) full-time Paralegal position (H-5).

21
22 Submitted by:

23 **PERSONNEL AND FINANCE COMMITTEE**

24 _____
25 _____
26 _____
27 _____
28 _____
29 _____
30 _____

31 Committee Vote:

32 **5-0**

33
34 Vote Requirement for Passage:

35 **Two-Thirds of Membership**

36
37
38 **FISCAL NOTE (COSTS):**

39
40 Wages \$ 8,500.00
41 Fringes 4,080.00
42 TOTAL \$ 12,580.00

43
44
45 Approved by the Winnebago County Executive this _____ day of
46 _____, 2010.

47
48 _____
49 Mark L Harris
50 Winnebago County Executive